

<b>Training Program</b>	<b>Duration</b>
1. Advanced Auditing of Financial Records	1-2 Weeks
2. Advanced Warehouse Management	1-2 Weeks
3. Auditing Computerized Records	1-2 Weeks
4. Business Management and Strategy	1-2 Weeks
5. Business Management Course	1-2 Weeks
6. Business Process Design for Strategic Management	1-2 Weeks
7. Business Risk Management	1-2 Weeks
8. Effective Group Dynamics and Teamwork	1-2 Weeks
9. Emotional Intelligence	1-2 Weeks
10. Essential Marketing for Better Results	1-2 Weeks
11. Excellent Customer Service	1-2 Weeks
12. Executive Strategy Programme	1-2 Weeks
13. Financial Management for Project Managers	1-2 Weeks
14. Financial Management Program	1-2 Weeks
15. Fleet and Transport Management	1-2 Weeks
16. Fundamentals of Constituent Relationship Management	1-2 Weeks
17. Fundraising Analytics: Leveraging the Power of Data	1-2 Weeks
18. Fundraising and Development Specialization	1-2 Weeks
19. Fundraising Principles and Practice Course	1-2 Weeks
20. Fundraising Systems Management, Reporting, and Business Intelligence	1-2 Weeks
21. Gender Management for Sustainable Development	1-2 Weeks
22. Grants Management	1-2 Weeks
23. HR Fundamentals	1-2 Weeks
24. Human Resource Development	1-2 Weeks
25. Human Resource Management	1-2 Weeks
26. Human Resources and public sector administration	1-2 Weeks
27. Innovative Marketing Strategy Development	1-2 Weeks
28. Interpersonal Skill and Personal Development	1-2 Weeks
29. Introduction to Fundraising Planning	1-2 Weeks
30. Inventory Planning and Stock Control	1-2 Weeks
31. Issue and Comprehensive Audit	1-2 Weeks
32. Leadership and Governance Program	1-2 Weeks
33. Leadership and Management skill	1-2 Weeks

34.Logistics and Distribution Management	1-2 Weeks
35.Management and Leadership	1-2 Weeks
36.Management Development for Tax Administrators	1-2 Weeks
37.Managing and improving warehouse operations	1-2 Weeks
38.Micro Finance and Credit Management	1-2 Weeks
39.Negotiation Strategies for Better Purchasing Value	1-2 Weeks
40.Nonprofit fundraising courses	1-2 Weeks
41.Organizational Development and Change Management	1-2 Weeks
42.Participatory Planning, Monitoring and Evaluation	1-2 Weeks
43.People Management Skills	1-2 Weeks
44.Planning and Control for Middle Management	1-2 Weeks
45.Procurement Essentials	1-2 Weeks
46.Procurement Management for Projects	1-2 Weeks
47.Procurement Planning and Bid Management	1-2 Weeks
48.Procurement Strategy and Supply Chain Management	1-2 Weeks
49.Production Management and Material Requirements Planning	1-2 Weeks
50.Project Analysis and Management	1-2 Weeks
51.Project management processes and practices	1-2 Weeks
52.Report writing and presentation skills for secretaries	1-2 Weeks
53.Sale and Marketing	1-2 Weeks
54.SMEs and Entrepreneurship Program	1-2 Weeks
55.Strategic Management and Planning Program for Senior Managers	1-2 Weeks
56.Supply Chain Management	1-2 Weeks
57.Training and development for Trainers and Facilitators	1-2 Weeks
58.Training of Trainer Program	1-2 Weeks
59.Warehousing, stores & stock control management	1-2 Weeks